



**Elk River Club
Employment Application**

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT:

Employment decisions will be based on the principles of equal opportunity. All personnel actions (recruiting, hiring, training, promotion, compensation, etc.) are administered without regard to any characteristic protected by state, federal or local law, assuming said characteristic does not interfere with the performance of essential job functions. Reasonable accommodations will be made for disabilities and religious beliefs. Please inform us of any necessary accommodations to the application process.

PERSONAL INFORMATION

Name _____
Last First MI

Address _____
Street City State Zip

Home Phone Number _____ Cell Number: _____

Email Address _____

EMPLOYMENT DESIRED Date You
Position _____ Can Start _____

Currently Employed? _____ Employer Name _____

May we contact your employer? ____ YES ____ NO

EDUCATION

Education: Grades Completed _____ College Years Completed _____

Primary Area of Study _____

Other Courses, Classes, Seminars or Certifications _____

EMPLOYMENT HISTORY

Name &
Address _____

Position _____

Dates Employed
(month/year) _____

Reason For
Leaving _____

(OVER)

Name &
Address _____
Position _____
Dates Employed
(month/year) _____
Reason For
Leaving _____

Name &
Address _____
Position _____
Dates Employed
(month/year) _____
Reason For
Leaving _____

EMPLOYMENT ELIGIBILITY AND OTHER:

Are you legally authorized to work in the United States? YES NO

Do you have a valid driver's license? YES NO

Have you ever served in the military YES NO

If so what branch and how long: _____

REFERENCES

Name	Business	Phone #	Years Acquainted
1.			
2.			
3.			

Have you ever been convicted of or charged with a felony or misdemeanor? YES NO

If yes, please explain details in full, including dates, details of offenses charged, jurisdiction and disposition of case.

I certify that the above answers are true and complete to the best of my knowledge. I understand that this application is not and is not intended to be any kind of contract or agreement. In the event of employment, I understand that any false or misleading information given in my application, correspondence, discussions or interview may result in immediate termination. I also understand that I am expected to abide by all rules, regulations and policies of Elk River Club.

Pursuant to the federal Fair Credit Reporting Act, I hereby authorize Elk River Club and its designated agents and representatives to conduct a comprehensive review of my background through a consumer report and/or an investigative consumer report to be generated for employment, promotion, reassignment or retention as an employee. I understand that the scope of the consumer report/investigative consumer report may include, but is not limited to, the following areas: verification of Social Security number; current and previous residences; employment history, including all personnel files; education; references; credit history and reports; criminal history, including records from any criminal justice agency in any or all federal, state or county jurisdictions; birth records; motor vehicle records, including traffic citations and registration; and any other public records.

I, _____, authorize the complete release of these records or data pertaining to me that an individual, company, firm, corporation or public agency may have. I hereby authorize and request any present or former employer, school, police department, financial institution or other persons having personal knowledge of me to furnish Elk River Club or its designated agents with any and all information in their possession regarding me in connection with an application of employment. I am authorizing that a photocopy of this authorization be accepted with the same authority as the original.

I understand that, pursuant to the federal Fair Credit Reporting Act, if any adverse action is to be taken based upon the consumer report, a copy of the report and a summary of the consumer's rights will be provided to me.

Signature

Date

Printed Name

Date